



Childcare Contract

Childs Name _____

School _____

Class (if known) _____

Please state which childcare is required:

Monday / Tuesday / Wednesday / Thursday / Friday

Session prices 3pm until 6pm

Session price £19.00

Sibling discount £1 per session (£18.00)

We collect from school at 3pm with collection from us by 6pm. We provide a hot meal at 4.15pm and we would prefer it if you did not collect before 5pm as they may not have finished eating and it can be disruptive for them.

If your child attends an after school club (Connaught) then the full session price will still apply and your child can come straight to us afterwards. We are unable to collect from clubs from any of the other schools.

Holiday club and Inset days

A full days childcare is charged at £42 per day from 8am until 6pm. A hot dinner will be provided, but we do request that you supply a packed lunch each day (no nuts, sweets or fizzy drinks please).

The Holiday Club will always include the October half term, the first week of Easter and the first 3 weeks of the summer holiday, we will also aim to cover some of the Inset days (tbc at the start of each year). Exact dates that we cover for each school will be confirmed before the start of the school year when you get your new invoice.

This cover is automatically included, we don't offer term time only contracts unless you are a teacher and have provided your teacher number.

Payment

Your requirements for the school calendar year will be calculated and broken into equal monthly payments.

You may pay by Childcare Vouchers / Govt. tax free payment or by BACS to;

Correspondence address – Gloucester Hall, Gloucester Gardens, Bagshot, Surrey GU19 5NU





stepping
stones
AFTER SCHOOL CLUB



Name Stepping Stones
Sort code 20-16-99
Account 53446670

Please note that all payments must be made monthly in ADVANCE and received by the 1st day of the month. Late payment will incur a £25 charge and may result in us being unable to provide this service to you.

Collection and late collection

In order to minimize disruption and prevent crowding we have collection times of;
5pm / 5.30pm and 6pm from Connaught
5pm / 5.20pm / 5.40pm and 6pm from Gloucester Hall (arrangements can be made for 5.50pm if you have a child at both settings). Please circle which time you would like.

In the event of late collection (after 6pm) we charge a rate of £15.00 per 15 minutes. This is to ensure that all collections are timely and offer the least amount of disruption to the other children in our care. In the event that you will be delayed you will need to make arrangements for someone else to collect your child.

Bad weather/school closures – Stepping Stones follow guidance from Surrey Heath regarding school closures due to snow/ice or any adverse conditions or events which cause the school to close and we will therefore close accordingly. No refund on fees paid will be made if this is the case.

The notice period for cancellation or any changes to contracted days is 4 weeks.

I confirm that I have read and understood the terms of this contract

Contract start date

Parent/Carer

Signature

Date

OFSTED Registration Number - 2572151

Correspondence address – Gloucester Hall, Gloucester Gardens, Bagshot, Surrey GU19 5NU

